

Magdalen College School

***We are committed to the protection and safety of our students
and expect all staff to share this commitment.***

Person Specification – Caretaker

Area	Essential	Desirable
Educated to a good standard	√	
Good level of general fitness in order to undertake duties	√	
Ability to use tools and machinery associated with the role safely and appropriately		√
Experience in basic minor maintenance including carpentry, plumbing, painting, decorating		√
Experience of working with facilities contractors		√
Experience of manual handling and ability to safely lift heavy loads e.g moving furniture, lifting equipment		√
Awareness of the main requirements of health and safety legislation, building regulations, asbestos awareness, risk assessments and good practice relevant to the duties of the post		√
Experience of working in a school, local authority, public sector or similar environment		√
Good organisational skills and ability to work unsupervised, complete tasks competently and to deadlines	√	
Ability to work safely	√	
Able to work independently or in a team	√	
Flexible attitude to duties and working hours when necessary in order to fulfil the requirements of the role and the needs of the school	√	
Ability to stay calm under pressure	√	
Personable, approachable and reliable with good interpersonal and communication skills	√	
Demonstrate a positive attitude to the work and support the ethos of the school	√	
Demonstrate an understanding and commitment of the school's ethos and required code of conduct and behaviour and safeguarding	√	
Willingness to learn new skills and be able to undertake training and development where required	√	
MIDAS certificate or willingness to learn		√
Full clean driving licence	√	

Last updated January 2018